



Burlington Rotary Club

Donation Guidelines and Application for requests of funding

The Object of Rotary

The object of Rotary is to encourage and foster the ideal of service as a basis of worthy enterprise and, in particular, to encourage and foster:

1. The development of acquaintance as an opportunity for service.
2. High ethical standards in business and professions; the recognition of the worthiness of all useful occupations; and the dignifying by each Rotarian of his/her occupation as an opportunity to serve society;
3. The advancement of international understanding, good will, and peace through a world fellowship of business and professional persons united in the ideas of service.

Guidelines

The Burlington Rotary Club's guidelines for community donations concentrate on areas of need within Des Moines County. Donation requests should fall within the following areas of interest:

- ❖ Children/Youth
- ❖ Literacy/Education
- ❖ Community Quality of Life

The Burlington Rotary Club will consider requests outside of these areas when they meet needs within our community.

In an attempt to maximize club exposure and the usage of funds the following requests will not be considered:

- ❖ Political Fundraising
- ❖ Ongoing operating expenses
- ❖ Salaries, benefits or administrative costs of start-up programming
- ❖ Fundraising events that benefit individuals

Deadlines:

Proposals will be reviewed monthly. Requests received by the third Monday of the month will be considered that month. In some cases, a community partner may be asked to present at a weekly meeting of the Club about the project/program.

Proposals:

Proposals should include the completed application and a short narrative about the project.

Project Follow-up

Projects that are funded may be asked to supply photographs of the event/project, receipts for any equipment or supplies purchased, or a report on how the funds were used and how the community/media was notified of the funding.

Submit your requests and questions to:

**Burlington Rotary Club
P.O. Box 684
Burlington, IA 52601**



Burlington Rotary Club

APPLICATION FOR FUNDING

Agency Name: _____ Date of request: _____

Location address: _____

City/State/Zip: _____

Mailing Address: _____

Phone: _____ Fax: _____

E-Mail Address: _____

Contact Person and title:

Have you received funding from the Burlington Rotary Club in the past?

Circle one: yes no

If yes, what type of support have you received? (Provide dates, amounts and types of support)

Does your agency have a website? If yes, please provide address:

Is this an annual event/program?

Amount of requested funds:

Signature of Applicant

Date

Printed name and title of applicant

Submit to: Burlington Rotary Club
 P.O. Box 684
 Burlington, IA 52601